

Postsecondary International Network

Annual Business Meeting Tuesday, April 7, 2009 Queenstown, New Zealand

Members Participating:

Australia:

Bruce Baehnisch, Bendigo Regional Institute of TAFE
Geoff Bell, Canberra Institute of Technology
Glenn Carter, Canberra Institute of Technology
Kerri Ferguson, Box Hill Institute
Louise Harvey, Bendigo Regional Institute of TAFE
John Maddock, Box Hill Institute
John Rasa, Box Hill Institute

Bahrain:

Muhammad Alabbassi, Bahrain Polytechnic
Hasan Almulla, Bahrain Polytechnic
Hussain Seroor, Bahrain Polytechnic
Lorraine Webber, Bahrain Polytechnic

Canada:

Irene Lewis, Southern Alberta Institute of Technology Polytechnic

New Zealand:

Murray Bain, Christchurch Polytechnic Institute of Technology
Neil Barns, Christchurch Polytechnic Institute of Technology
Chris Collins, Eastern Institute of Technology
John Finlayson, North Tec
Phil Ker, Otago Polytechnic
Glenn Young, Universal College of Learning

Fiji:

Subhas Chandra, New Zealand Pacific Training Centre

United Kingdom:

Jackie Doodson, Llandrillo College
Graham Johnstone, Adam Smith College/Velux
Craig Thomson, Adam Smith College

United States:

Larry Litecky, Century College
Clyde Sakamoto, Maui Community College
Joe Sertich, Educational Consultant
Greg Smith, Central Community College
Bill Warner, PIN

1. Call to Order – Craig Thomson

Craig Thomson called the meeting to order at 2:05pm

2. Review of Agenda - Craig Thomson

The agenda was accepted as presented.

3. Approval of Minutes

The minutes of the Business Meeting of June 26, 2008 held in Scotland were approved with the correction provided by John Maddock. Topic 15, College Reports: There is a Box Hill campus in Kuwait, not Qatar. The minutes were approved by consensus.

4. Treasurer's Report

Bill Warner presented the financial statements noting that PIN's financial position is sound. The information presented included the December 31, 2008 financial statement and a cash flow analysis. As of December 31, 2008 PIN has \$10,157.50 in the checking account and

\$34,064.53 in the investment account with Central Community College Foundation. The financial statement is attached. The financial report was approved by consensus.

5. A Brief History of PIN - Bill Warner

Bill Warner provided a brief history of PIN. PIN was founded on April 29, 1979 and is celebrating its 30th anniversary. The initial network was between Canadian and United States two-year colleges. PIN's primary founders were Abe Konrad, University of Alberta and Don Morgan, University of Minnesota. Abe and Don served as Executive Secretaries who provided network communication, conference planning, and other administrative functions. Geoffrey Melling became the United Kingdom Executive Secretary in 1988. The administrative structure was restructured in 1993 and Bill Warner became the Executive Director. The founding PIN president was Stan Sahlstrom, University of Minnesota Technical College at Crookston.

Other countries were added to form a more international network:

1988 - United Kingdom	1998 - Netherlands
1993 - New Zealand	2007 - Fiji
1994 - Australia	2008 - Bahrain

The first PIN conference was hosted by Red River Community College (Winnipeg, Canada) and the University of Minnesota Technical College (Crookston, Minnesota - USA) in September of 1979.

6. Presidents Report - Craig Thomson

PIN Executive Committee meets by teleconference several times during the year to discuss conferences, finances, membership, and projects. Projects include the web site, benchmarking, Global Leadership Lecture (Adam Smith). Next steps for PIN: how to develop and grow the network. What is reasonable for the Network to take on and reasonable complete.

A. PIN Benchmarking Project - The Benchmarking Project is currently the major initiative. Craig distributed the notes from the three work groups held at CPIT on Wednesday, April 1, 2009. Additional work will be completed by June/July. The work will be done by a steering committee to assist in directing the project. Members interested in serving on the steering committee should contact Craig or Bill. At that time a pilot project will be initiated. Information on the metrics is available at the following web site:
http://www.aqr.co.uk/html/top_menu/Psychometrics/Products/ILM72/.

This is a web site for ARQ Ltd. and includes information on their Integrated Leadership Measure (ILM). The ILM72 is a leading edge psychometric tool which integrates all major leadership models and is designed to measure leadership styles. The measure enables people in leadership positions to identify how they perform and behave as leaders in the work place - and how development might be guided to improve their effectiveness.

B. Web Site - The PIN web site will be updated to include the following sections: News, events, membership, Photo gallery/History, social, exchanges, vacancies, projects and links to member's web sites. The possibility of a chat room or forum will be explored. The need to include a resource space was discussed. The issues of security need to be reviewed prior to adding additional sections to the web site. The web site is hosted by Central Community College. The presentations from the conference will be posted on the PIN later this week.

C. Adam Smith Lecture - Adam Smith Lecture 2009 will host Kofi Annan, former Secretary-General of the United Nations. The lecture will be streamed and will be available at www.adamsmithcollege.ac.uk and www.pinnet.org. More details on the lecture will be provided by Adam Smith College.

7. 2010 PIN Conference and Beyond – Craig Thomson

2010 PIN Conference - Clyde Sakamoto reported the conference will start on Monday, April 12 (Noon Luncheon) and conclude on Friday, April 16 (Dinner). The conference will start in Honolulu and conclude on Maui. Clyde has a hotel rate proposal from the Fairmont Kea Lani Hotel - Maui. The rate per night (\$269) is consistent with the rate paid in Edinburgh. All rooms at the Fairmont are suites. Additional hotel options are currently being explored. Honolulu hotels will be available at a much lower rate than the Maui hotel. Clyde will provide more detailed hotel information at the next meeting.

The conference theme will be entrepreneurship and the impact on programs, the institution, community and state/region. The entrepreneurship theme will build on the 2009 Conference sustainability theme and the educational and economic challenges in all countries, exploring strategies to promote sustainability among PIN graduates, programs, and institutions.

Track 1: Leadership in Entrepreneurship – PIN's institutional role in stimulating students and communities to create and/or strengthen new and sustainable enterprises.

Track 2: Leveraging Local/Institutional Comparative Advantages – PIN institutions can create and add value to student learning and community economies through collaboration.

Track 3: Optimizing Anticipated Broadband Ubiquity – How telecommunications and distance education technologies can more effectively serve our PIN students, institutions, and communities.

2011 PIN Conference Location - Southern Alberta Institute of Technology and Northern Alberta Institute of Technology will co-host the 2011 conference. The conference will be held in Calgary/Edmonton, Alberta. More information will be provided as planning progresses. No dates have been identified but will probably be June or July.

2012 PIN Conference Location - Bahrain Polytechnic agreed to host the 2012 conference. More information will be provided as planning progresses. No dates have been identified but will probably be January-March.

8. Membership Update – Bill Warner

Bill Warner reported that dues collection is nearly concluded. Of the 36 members in 2008, 33 have paid and three colleges have indicated they will not continue membership. One member, IVETA, is a cooperating association and does not pay dues. The three colleges that will not renew membership are St. Claire County Community College, Kwantlen University College, and Georgian College. The current membership update is attached.

Craig indicated there are two Scottish colleges that will become members: Stevenson College and James Watt College. Bill now has contacted the two colleges and it appears they will become members. North Tec, New Zealand, has expressed interest in membership.

Membership in the United States has slipped in the past few years. The US Executive Committee members will work to contact potential member.

9. Visits & Exchanges – Bill Warner

Bill Warner described the PIN Visit and Exchange program available to all PIN members. The exchange and visit program is designed to facilitate faculty/staff exchanges and visits among PIN member colleges. The exchanges and visits are designed to enhance the professional development of faculty/staff and to further international understanding of two-year colleges. The colleges are expected to support and facilitate the exchange/visit process. The college and the faculty/staff members develop the exchange or visit to meet their institutional and individual objectives.

PIN will award two \$1,000 (USD) stipends to facilitate faculty/staff exchanges and visits to each country for the academic year. It is expected that the college will match the dollar amount of the stipend. The match will be cash or an in-kind contribution.

More detailed information and the application form can be found on the PIN website.

10. PIN Leadership - Executive Committee/President Elect - Craig Thomson

The PIN Executive Committee has members from each PIN country. The current membership includes:

- Craig Thomson - PIN President (United Kingdom)
- Tom Thompson - PIN President-Elect (Canada)
- John Maddock (Australia)
- John Scott (Bahrain)
- Irene Lewis (Canada)
- Ron Common (Canada)
- Phil Ker (New Zealand)
- Clyde Sakamoto (USA)
- Greg Smith (USA)
- Joe Sertich (USA)
- Bill Warner (Executive Director USA)

Tom Thompson, Olds College, is the PIN President Elect and will become PIN President at the PIN conference in 2010. The term for the PIN president is two years.

11. Membership Recruitment - Craig Thomson

Current members are asked to identify possible members. Bill Warner will follow-up with colleges that are recommended for membership.

12. College Reports

Country Reports on the impact of the recession and the response to the recession.

Bahrain - The polytechnic is looking for alternative funding sources to offset the impact of the economy. Operating funds are not affected. The facility budget has not yet been approved, which means the current campus will be used for longer than initially planned. The new campus will be delayed. The economy will impact the placement of graduates from programs. Program development was based on placing graduates in jobs. This will impact the programs offered - offerings will be reconsidered. The employability of the first graduating class will define the image/reputation of the polytechnic.

United States - The federal stimulus package includes higher education. The stimulus funds will provide funding for two years. Some states initially announced a 10% cut in higher education funding. This created leadership issues in working with employees with the mixed messages on funding. It is a difficult to maintain enthusiasm and new initiatives. Enrolments are up due to the economy. The change in federal leadership to Barack Obama should have a positive impact on higher education. Colleges will become more entrepreneurial. Colleges are guardedly optimistic. A total of \$787 billion is in the stimulus package. There is significant funding for "green" initiatives.

Canada - There are "have and have not" provinces. Ontario has been severely impacted by the recession, with funding cutback to colleges. Alberta has not been impacted as significantly. Many colleges have been proactive and adjusted budgets in anticipation of the downturn. However, there are some that are severely impacted. Some program areas are affected by the downturn (e.g. construction trades programs), while others are growing. The province has reduced budgets in all area except health and postsecondary. The postsecondary budget was not cut in anticipation of needing jobs once the recession is over.

Australia - Box Hill Institute has had several years of significant growth. They are finding that some of their significant industrial clients are slowing their training initiatives. The state government initiated education reforms prior to the recession. The state funding has changed the way funding is provided and is impacting the Institute. This has created a very competitive environment. Colleges must maintain training capability to ensure workers for the post recession recovery. There is significant stimulus funding in a variety of training areas. The Education Investment Fund can be used for facilities construction. There are very short turnaround times for submission for stimulus funding.

Scotland - Scotland is similar to other countries, as there is lower government funding available to colleges. The further education economy will be changed as we exit from the recession. Industries may have different training needs post-recession.

Wales - There has been a government review of education. As a result, there are a number of mergers occurring. The mergers are eliminating very small schools. The universities now want to take back vocational programs in order to generate funding.

Fiji - New Zealand Pacific Training Centre is a private institution. There is a migration of young Fijians, necessitating a concentration on the international market. The economy looks gloomy, but the Centre is positive.

New Zealand - Issue of rising unemployment. The banking system is not experiencing the same issues as other countries. The countries mood is not a negative as the newspapers show. The training of apprenticeships is a problem as the unemployment rate increases. Enrolments are increasing in colleges, both international and local. The federal government has

gone from a major surplus to a deficit. The government will provide lower funding for polytechnics. This may cause a change in the number of polytechnics - merger of institutions.

Sustainability - Things to take home

Do it in a coherent way - plan what will be done.

Confirmation that you are on the right road

There is a lot of support available - much is happening around the world

Keep it simple

Don't push it down in the institute - let it happen.

CEO/President support is key to success

Develop sustainability goals related to the college mission

Course redesign - include sustainability objectives

Global connections are important to move things forward - networking

Leverage information obtained

Use a data matrix

Postsecondary International Network
Financial Statement
December 31, 2008

Balance December 31, 2007

Checking \$8,437.33
Invested through 12/31/07 \$41,151.83 - See
Note

Revenue

Member Dues 2008	\$14,455.00
Member Dues 2009	\$4,435.00
Investment Income - 2008	\$58.95
Investment Income - From 2007	\$2,998.14
Transfer from Investment Account	\$10,000.00

Total Revenue **\$31,947.09**

Total Cash on Hand (Checking & Invested)

Expenses

Conference Expenses - Registration Fees	\$22,351.68
Conference Expenses & Awards	\$645.32
Executive Director - 2008 Conference Expense	\$1,493.18
Executive Director - 2009 Conference Expense	\$2,554.65
Administrative Fee - Investments	\$144.39
Bank Charges - Wire Transfer Fees	\$125.00
Transfer from Investment Account	\$10,000.00

Total Expenses **\$37,314.22**

Balance December 31, 2008

Checking \$10,157.50	
Invested through 9/30/2008 \$34,064.53	\$44,222.03

Note: 2007 investment income not recorded in 2007 = \$2,998.14.
2008 investment loss = \$58.95

**PIN Membership Update
April 2009**

Membership: Australia (4)

Bendigo Regional Institute of TAFE
Box Hill Institute of TAFE

Canberra Institute of Technology
Gordon Institute

Membership: Bahrain (1)

Bahrain Polytechnic (**New Member**)

Membership: Canada (12)

Algonquin College
Collège Boréal
Conestoga College of Applied Arts and
Technology
Durham College of Applied Arts & Technology
Lambton College
Mohawk College

Northern Alberta Institute of Technology
Northwest Community College
Olds College
Sault College
Sheridan College
Southern Alberta Institute of Technology

Membership: Fiji (1)

New Zealand Pacific Training Centre

Membership: New Zealand (5)

Christchurch Polytechnic Institute of
Technology
Eastern Institute of Technology

Nelson Marlborough Institute of Technology
Otago Polytechnic
Universal College of Learning

Membership: United Kingdom (2)

Adam Smith College (Scotland)
Coleg Llandrillo Cymru (Wales)

Membership: United States (7)

Alexandria Technical College
Central Community College
Century College
College of Lake County
Maui Community College

Northeast Minnesota Higher Education District
Western Iowa Tech Community College

Cooperating Association (1)

International Vocational Education and Training Association (IVETA)

PIN Membership	
Year	Number of PIN Members
2009	33 members
2008	36 members
2007	36 members
2006	37 members
2005	37 members
2004	39 members
2003	37 members
2002	31 members
2001	37 members
2000	42 members
1999	45 members

Did not renew 2008 membership:

Georgian College
Kwantlen University College

St. Clair County Community College

Proposed Members:

Stevenson College - Scotland
James Watt College - Scotland

North Tec - New Zealand