

Postsecondary International Network Annual Business Meeting

Thursday, March 29, 2007
Box Hill Institute, Melbourne
Minutes

Present:

John Maddock, Box Hill Institute
LaVern Franzen, Central CC
Mike Schafer, Mohawk Valley CC
Kerri Ferguson, Box Hill Institute
Joe Sertich, Northeast MN HE District
Kevin Kopischke, Alexandria TC
Ken Ryan, Alexandria TC
Graham Johnstone, Adam Smith C
Phil Ker, Otago Polytechnic
Neil Barns, Christchurch Polytechnic IT
Rob Turner, Sheridan IT
Bryan Dawson, Sheridan IT
Helen Anderson, Manukau IT

Louise Harvey, Bendigo Regional
Institute
Grant Dreher, Bendigo Regional
Institute
Anne Wiyono, AMES
Subhas Chandra, New Zealand Pacific
Training Centre
Sinu Ingham, New Zealand Pacific
Training Centre
Savitri Chauhan, New Zealand Pacific
Training Centre
Bill Warner, Executive Director - PIN

Apologies: Gordon Nixon - SAIT

1. Call to Order - John Maddock called the to order at 9:25am
2. Review of Agenda - The agenda was accepted as presented.
3. Review of Last PIN Business Meeting Minutes - Thursday, July 27, 2006 - Minnesota
Motion by Joe Sertich, second by Mike Schafer to approve the minutes as presented. Motion passed unanimously.
4. Treasurer's Report - Bill Warner presented the December 31, 2006 financial statement. There is \$20,850.91 in the checking account and \$27,863.43 in the investment account. **Motion by Mike Schafer, second by Joe Sertich to accept the PIN financial statement as distributed. Motion passed unanimously.** The financial statement is attached. PIN investments are administered by the Central Community College Foundation. Dues collections for 2007 have produced \$13,952.50. With the increased checking balance it may be appropriate the deposit additional funds in the investment account. John Maddock and Bill Warner will determine the need and amount to add to the investment fund. LaVern Franzen and the Central Community College Foundation where thanked for their assistance with PIN investments.
5. PIN Awards - John Maddock presented a PIN plaque to Executive Committee member Mike Schafer who is retiring from Mohawk Valley Community College. The plaque reads: "In recognition of your contribution to PIN as an organization, to Education, and

to the internationalization of Mohawk Valley Community College.” Mike was commended for their many years of service to PIN, as president and executive committee member.

6. Remembering Don Morgan - Bill Warner presented a PowerPoint presentation to remember Don Morgan who was one of the founders of PIN. Don worked with interested colleges in the United States and Canada to found PIN on April 29, 1979. Don was the United States secretary for 14 years and attended all PIN meetings through 2005. The presentation showed photos of Don at a variety of PIN events. Don died December 11, 2006 in Seattle, Washington at age 81. He is survived by six children and six grandchildren.
7. Presidents Report - John Maddock reported on the state of the PIN.
 - **Survey of Members** - Box Hill Institute conducted a survey of PIN members to assist in planning the direction of PIN. Sixty-two percent of the membership responded to the survey. The survey was divided into five key areas: membership, attributes, performance, products and services, and the annual PIN conference. A brief summary are of each area included:
 - a. Membership - Ninety percent of members who responded were prepared to renew their membership and recommend PIN to other organizations.
 - b. Attributes - Overall, PIN was rated as a leader in the areas of knowledge provision; principled organization and a leader in networking.
 - c. Performance - PIN members indicated that in the past 12 months provided information and assistance in a variety of areas.
 - d. Products and Services - Overall, PIN members were very satisfied with the products and services provided by the organization.
 - e. Annual PIN Conference - Members indicated that decisions to attend the conference were made on the basis of: early distribution of information, theme and content of program, networking opportunities, and cost.
 - 2008 Conference - Scotland - Adam Smith College has agreed to host the 2008 conference. The conference is tentatively scheduled to start on Friday, June 20, 2008 and will follow the same format as past conferences. The conference theme and program will be determined. Graham Johnstone, Board Chair, encouraged all members to attend the conference which will be held in Edinburgh, Kirkcaldy, and Glenrothes area of Scotland.
 - 2009 Conference - New Zealand - Christchurch Polytechnic Institute of Technology (Christchurch) and Otago Polytechnic (Dunedin) will host the 2009 conference.
 - 2010 Conference - Canada will host the conference. There has been no host college identified at this time.

- Executive Committee Membership - Phil Ker has replaced John Scott at the representative from New Zealand. The current Executive Committee includes:

John Maddock, PIN President - Australia	MaryLynn West-Moynes - Canada
Mike Schafer, Past PIN President - United States	Craig Thomson - Scotland
Irene Lewis - Canada	LaVern Franzen - United States
	Joe Sertich - United States

8. Membership Recruitment - John Maddock reported that the primary recruitment goal is to expand the membership in the United Kingdom. Adam Smith College will assist with expanding membership to other colleges in Scotland. Several PIN member colleges have connections to colleges in Northern Ireland and will encourage membership. LaVern Franzen and Mike Schafer will explore additional members in the United States.

9. Membership Update - Bill Warner provided an update of the current status of PIN membership. Currently there are 31 PIN members, a drop of 6 members from last year and one new member was added. Colleges that did not review were AMES - Australia, TAFE NSW -North Coast Institute - Australia, TAFE NSW - Western Sydney Institute - Australia, La Cité Collégiale - Canada, Lethbridge Community College - Canada, ROC van Amsterdam - Netherlands, and Anoka Technical College - United States. The colleges that did not renew had not been active members or there was a change in leadership. The new member is Gordon Institute. The current membership list is attached.

8. Visits and Exchanges - Bill Warner reported that there were no exchanges or visits requested last year. Each country is allocated two participants per year. The stipend is \$1,000 per visit or exchange.

9. College Reports - A representative from each college provided an update on issues at their college, state/province, and country

- **Scotland**

- **Graham Johnstone - Adam Smith College**

Adam Smith College is the result of the merger of Fife College and Glenrothes College in 2005. Adam Smith College is the third largest college in Scotland and the largest in central Scotland with approximately 20,000 students, more than 700 staff and offering more than 1000 different educational programmes covering a wide variety of vocational areas. They have a strong presence throughout Fife with four main campuses, in Kirkcaldy and Glenrothes, as well as 16 local learning centres. Commercial work with business and industry comprises about 25-30% of the college's revenue. The college has developed the Adam Smith Lecture Series that has included Alan Greenspan, Past Chair of the US Federal Reserve and Mervyn King, Governor of the Bank of England.

- **New Zealand**

- **Helen Anderson - Manukau IT**

The institute is located in the City of Manukau, part of the Auckland urban area.

Manukau Institute of Technology offers over 1500 full and part time degree level, diploma and certificate courses, including an extensive portfolio in business, human science, arts and technology. Manukau Institute of Technology and the University of Auckland formed a strategic alliance in 1996 to benefit the students of both institutions.

Manukau is a polytechnic founded on vocational education. The key issues facing the institute are:

1. The current completion rate is 50% and the Polytechnic is in the process of analyzing the issue and developing strategies for the cycle of engagement of students.
2. Strategic development of the academic portfolio - current and future needs.
3. Providing for diversity of students, reviewing preparation and readiness issues.
4. Governance structure emphasizes the involvement of Māori.
5. Funding - the government is reviewing the funding system. The current system is based on the number of students in classes.

Phil Ker - Otago Polytechnic

The college operates two main campuses at Dunedin and Otago. The polytechnic enrolls 4,000 full time equivalent students, with 1/3 enrolled in diploma programs, 1/3 in certificate programs and 1/3 in degree program. Enrollment has been impacted by low unemployment. Due to low unemployment there are a greater number of part-time students. Faculty is adding more flexible modes of learning, with more emphasis on credit for prior learning. The enrollment decline has been stopped and is now increasing.

Neil Barns - Christchurch Polytechnic Institute of Technology

CPIT is one of New Zealand's largest tertiary institutions educating about 30,000 students per annum and is located in Christchurch. CPIT has four campuses; three in Christchurch and one in Auckland

- City Campus (Madras Street)
- Sullivan Avenue
- Seven Oaks (York Street)
- Auckland Campus (Mt Eden)

Current issues are dealing with staff downsizing and budget issues. The college is reviewing their mission and attempting to reconnect to the community and students. The community is being expanded to a regional community. There is currently an emphasis on diversifying program offerings. The college is strong in international students, but weak in international enterprise.

- **Canada**

Rob Turner -Sheridan College

Sheridan Institute of Technology and Advanced Learning is one of Canada's premier polytechnic institutes and is dedicated to applied learning and graduate success. The College prepares students for careers in visual and performing arts, business, community services and technical fields. Sheridan serves close to 15,000 full-time students annually at its campuses in Oakville and Brampton, Ontario. Program options include a wide range of programs and credentials

including pre-apprenticeship and apprenticeship training, one-year certificate and graduate certificates, two- and three-year diplomas, and Bachelor's degrees in applied areas of study. They also offer a number of collaborative degree programs through partnerships with the University of Toronto at Mississauga, York University and Brock University.

Enrollments are up 32% in the last 6 years. The college has constructed \$135 million in new buildings.

Canadian Issues:

1. Incentives to develop applied degrees and engage in research.
2. Universities accepting degrees - articulation programs.
3. Increase desire for degrees.

- **United States**

- **Kevin Kopischke - Alexandria Technical College**

Alexandria Technical College (ATC) offers more than 50 programs (majors) including transfer degrees. Ninety-five percent of graduates that looked for a job in their field found one. ATC has long been committed to excellence. In the 1990's, the National Center for Research in Vocational Education chose ATC as one of only ten "exemplary" colleges nationwide. The college's goal is to be the preferred option for higher education, with emphasis on positioning the college to be the best. Assessment is a high priority. The accreditation process puts a high degree emphasis on assessment.

The college is emphasizing the use of technology in instruction, with students using technology in classes. Technology is a core competency for students in the Automation program. The Center for Automation is looking for other colleges to share and partner in programming.

- **Mike Schafer - Mohawk Valley Community College**

Mike is retiring in 70 days, after 24 years. During that time the college has graduated 30,000 students.

One of the recent highlights is the development of a Dental Hygiene program. The program was developed in partnership with a local technical college. The technical college provides the technical content and the community college provides the general education courses. This partnership created a win-win situation for both institutions. One of Mike's significant accomplishments is the establishment of the Presidential Scholarship Program. The program pays the tuition of area high school graduates who graduate in the top 10% of their class.

The college is a key player in economic development for the region. The college is always at the table when key economic issues are addressed.

- **Joe Sertich - Northeast Minnesota Higher Education District**

The member colleges of the NHED are Itasca Community College, Grand Rapids, MN; Mesabi Range Community and Technical College with campuses in Virginia and Eveleth, MN; Vermilion Community College, Ely, MN; Rainy River Community College, International Falls, MN; and Hibbing Community College,

Hibbing, MN. Joe views PIN as part of the colleges "Global Learning Community."

This past year the college has experienced an increase in reports of sexual assaults. As a result, the college is working to raise the awareness of this problem to students, employees and the community. Another issue is access and affordability - student pay one of the highest tuition rates (\$4100) in the US for two-year colleges. The college has developed an "Applied Learning Institute" to allow high school students to gain college credit at no cost to the student.

Joe has been active in the Rural Community College Alliance. The Alliance is presenting the conference "Red Hot, Rural and Ready...*Knowledge, Know How, Opportunities for Success!*" September 23-25, 2007.

LaVern Franzen - Central Community College

Central Community College is a multi-campus community college serving a 25-county area in central Nebraska—approximately 14,000 square miles with a population of more than 300,000. CCC offers 33 career and technical education programs with a focus on degree, diploma and certificate programs requiring two years or less to complete. The college also offers an academic transfer program for students who want to complete the first two years of a bachelors degree before transferring to a 4-year college or university. In addition, the college offers classes in communities throughout its 25-county service area, online learning, and training and development for businesses, industries and other organizations. Central administration is located in Grand Island. Three main campuses are located in Columbus, Grand Island and Hastings. Educational centers are located in Holdrege, Kearney and Lexington. Additionally, CCC uses a variety of distance learning techniques to provide educational services in some 90 communities in its service area.

The College is working with Hasting College, a local private liberal arts college, to provide "applied" courses to augment their academic programs. Hastings College pays tuition for their students to take applied courses that have a direct relationship to their academic majors.

- **Fiji Islands**

- **Savitri Chauhan - New Zealand Pacific Group Training Centre**

- NZPTC is a private tertiary institution-offering internationally recognized qualifications in Fiji. NZPTC is for young people who want a tertiary education that gives them practical skills that are in demand in the market place. NZPTC offers diplomas and certificates in Information Technology, Business Accounting, Banking and Finance and Hospitality from the Box Hill Institute of TAFE in Melbourne Australia. Due to demand, NZPTC has introduced local diploma and short courses in areas where employers need skilled staff.

- **Australia**

- **Louise Harvey - Bendigo Regional Institute of TAFE**

- Bendigo Regional Institute of TAFE is a multi-disciplined educational provider which annually offers over 400 courses to some 14,000 students and is

committed to the vocational education and training needs of the community, business and industry. BRIT services a vast geographic area extending 25,000 square kilometers throughout Central and Northern Victoria. To meet the training needs of such a dispersed population, campuses have been established in Bendigo, Castlemaine, Echuca, Kerang, Kyneton and Maryborough.

The Institute is currently working with the following issues:

1. Facilities - There are many old facilities in operation, creating a significant need to upgrade.
2. Sharpening the Focus - The Institute is in the process of sharpening their focus, instead of being all things to all people.
3. Vision & Mission - The Institute is in the process of reinventing the institution and investing in teaching and learning.

Anne Wiyono - AMES International

AMES is Australia's largest provider of specialist, multicultural language, and employment and settlement services. With the assistance of Government contracts, AMES successfully educates and services almost 50,000 people every year. AMES Key Facts and Figures: Over 47,000 Clients from 138 different countries, over 1100 families (3690 individuals) from refugee and humanitarian backgrounds settled in Victoria, over 10,000 AMEP Learners including 660 rural clients, 140 Languages spoken by their clients, 868 staff members - 46% speak 2 or more languages, over 1800 Volunteers and Community Guides helping migrants and refugees, 510 trained this year, and 23 sites in Victoria and New South Wales.

John Maddock - Box Hill Institute

The Institute has four main campuses located within easy reach of Melbourne's central business district. Box Hill Institute boasts a proud record of innovation in teaching and has outstanding facilities. The Institute's commitment to provide the best facilities is underpinned by the \$19.5m Elgar Development, which was opened in 2005. Box Hill Institute offers over 400 full-time and part-time courses covering a wide range of subject disciplines and delivery methods, as well as around 300 short courses. All courses provide students with a variety of pathways to employment, promotion and further tertiary study. Now delivering TAFE degrees in Applied Music, Computer Systems (Networking) and Biotechnology & Innovation, the Institute has more than 35,000 student enrollments each year with an increasing number coming from overseas. There has been a 5% enrollment growth over last year. There has also been a 31% growth in international contracts over last year.

The Institute has been a finalist for the State Government Training awards for the past six years. The Institute offers a range of travel scholarships for its students and staff to study and work overseas. A number of students have participated in the Box Hill Institute's Global Scholarship Program offered through the Institute's linkages overseas with SAIT (Canada) and Kirkwood Community College (US).

The Institute is in the process of developing a Nursing Skills Center, a high technology teaching laboratory for health professions.

10. Adjourn - The meeting was adjourned at 12:25pm.

Postsecondary International Network
Financial Statement
December 31, 2006

Balance June 30, 2006	\$60,059.21
Checking \$34,816.19	
Invested through 3/31/06 \$25,243.02	

Revenue

Member Dues	\$500.00	
Interest Income (9 months)	\$2,720.51	
2006 Conference Advance Repayment	\$5,810.36	

Total Revenue	\$9,030.87	\$9,030.87
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Total Cash on Hand (Checking & Invested)	\$69,090.08
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Expenses

Conference Expenses - Advance for NMHED	\$16,824.89	
Conference Expenses - PIN (Reception & Gifts)	\$320.50	
Postage	\$27.33	
Executive Director - 2006 Conference Expense	\$915.95	
Executive Director - 2007 Conference Expense	\$2,186.97	
Administrative Fee - Investments	\$100.10	

Total Expenses	\$20,375.74	\$20,375.74
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Balance December 31, 2006	\$48,714.34
Checking \$20,850.91	
Invested through 12/31/06 \$27,863.43	

NOTE: PIN paid \$16,824.89 for PIN's share of conference registrations (One free conference registration per PIN member college).

PIN paid NE Minnesota Higher Education District \$415.36 to offset the conference deficit of \$830.71.

Dues collections for 2007 = \$13,952.50

PIN Membership Update March 2007

Membership: Australia (3)

Box Hill Institute of TAFE
Canberra Institute of Technology

Gordon Institute (**New Member**)

Membership: Canada (11)

Algonquin College
Conestoga College of Applied Arts and
Technology
Durham College of Applied Arts & Technology
Kwantlen University College
Lambton College
Mohawk College

Northern Alberta Institute of Technology
Olds College
Sault College
Sheridan College
Southern Alberta Institute of Technology

Membership: New Zealand (4)

Christchurch Polytechnic Institute of
Technology
Manukau Institute of Technology

Otago Polytechnic
Universal College of Learning

Membership: United Kingdom (1)

Adam Smith College

Membership: United States (10)

Alexandria Technical College
Central Community College
College of Lake County
Illinois Central College
Lakeland Community College

Mohawk Valley Community College
Northeast Minnesota Higher Education District
St. Clair County Community College
Western Iowa Tech Community College
Western Piedmont Community College

Cooperating Association (1)

International Vocational Education and Training Association (IVETA)

PIN Membership	
Year	Number of PIN Members
2007	30 members
2006	37 members
2005	37 members
2004	39 members
2003	37 members
2002	31 members
2001	37 members
2000	42 members
1999	45 members

Did not renew 2007 membership:

AMES - Australia
TAFE NSW -North Coast Institute - Australia
TAFE NSW - Western Sydney Institute -
Australia
La Cité Collégiale - Canada
Lethbridge Community College - Canada
Institutes of Technology and Polytechnics of
New Zealand

ROC van Amsterdam - Netherlands
Anoka Technical College - United States
Memberships Pending:
AMES
Bendigo Regional Institute of TAFE