

Post-secondary International Network (PIN)
 Executive Committee Meeting Minutes
 September 23-28, 2018 Prescott Arizona

Executive Committee Members

<p>Australia vacant</p> <p>Canada *Meghan McKinnie , Olds College *Larry Rosia, Saskatchewan Polytechnic</p> <p>New Zealand Leeza Boyce, Universal College of Learning Tony Gray, Ara Institute</p>	<p>USA (one vacancy) *Joe Sertich, Sertich Consulting *Penny Wills, Yavapai College</p> <p>Ex Officio *Denise Amyot, World Federation of Colleges and Polytechnics (WFCP)</p> <p>Meeting Participants*</p>
<p>PIN Executive Director/Associate *Phil Ker</p> <p>PIN Treasurer *Matt Gotschall</p> <p>PIN Associate Executive Director *Kerri Ferguson</p>	<p>Meeting Guests Gerry Weber, Jean Darc Campbell</p> <p>Apologies Tony Gray, Leeza Boyce, Stuart Cullum</p>

Agenda

1) Call to order and review Agenda items 1-10 and Action List. (L. Rosia)

Larry called the meeting to order and on behalf of the Executive thanked Penny Wills and the Yavapai team for hosting the 2018 PIN Conference. Larry Rosia asked all members of the Executive to introduce themselves. Introductions followed.

Larry Rosia requested a review of the agenda.

Phil Ker suggested moving item 6 forward to become item 2 allowing Jerry Weber to complete Bellevue College's presentation. All agreed.

2) PIN Conference 2019 (Jerry Weber)

Jerry Weber informed the Executive that he had co-hosted a PIN Conference in Chicago during his time at the College of Lake County.

Jerry explained that Bellevue College offers a full array of international exchanges and programs which Dr Campbell has continued to develop and will expand on during his presentation.

Jerry Weber suggested hosting the conference around a theme of how we can partner together and develop collaborative exchanges amongst ourselves. Bellevue is a technology based hub for example over the past year Bellevue has had meetings with Microsoft and soon Bellevue College will sign a Digital Alliance with Microsoft. Bellevue will be the first college in the region to do this, Microsoft

usually only sign Alliances with large corporations or state educational groups. Bellevue College also has relationships with Amazon and Starbucks. Jerry Weber explained how Bellevue College could build a conference around enabling delegates to get an insight into the technology.

The world wide gaming industry is around \$125 billion and \$25 billion of that is focused in Seattle and most of that is in Bellevue. Technology interest that could be covered at the conference.

Phil Ker asked Jerry Weber if anyone is working on the gamified learning at secondary level.

Jerry Weber explained Amazon is working on health disruption currently and has conducted a conference for CEO's from around the world to discuss how Amazon could use its AWAS platform for educational purposes.

Jean Darc Campbell provided an overview of the program activities offered at Bellevue College and the potential opportunities for PIN delegates at the 2019 conference.

Phil Ker asked if Bellevue College delivered post graduate programs.

Jerry Weber provided an explanation regarding the difficulties in Bellevue being granted permission to deliver Masters programs and alternative pathways.

For more detail regarding Bellevue College capabilities please see attachment 1.

There were general questions and explanation by Jerry Weber regarding the location of Bellevue College in relation to Seattle and the position of the hotel and the timing of the conference.

Phil Ker raised the possibility of discussing the timing of the conference at the Business Meeting.

All agreed that the timing of the 2019 PIN Leadership Summit would be decided at the Business Meeting on Monday 24th.

Jerry Weber spoke about the goal of the conference and what the learning experience should be and the development of relationships with PIN members over the next few days.

Denise Amyot asked about potential meetings or visits to Amazon to understand what Amazon are wanting to do in the field of education.

Jerry Weber stated that he is on the committee and will be looking into this.

Motion to approve Bellevue College to host the 2019 PIN Conference.

Motion moved: Denise Amyot

Motion seconded: Penny Wills

Jerry Weber and Jean Darc Campbell left the meeting.

3) Approval of the minutes from the PIN Executive Meeting June 13/14 2018. (L. Rosia) Attachment One

Larry Rosia called for a review of the Minutes and Action list.

The Executive reviewed and discussed the action list.

Larry Rosia confirmed that President Lui of the University of Hawaii-Maui College agreed to host the PIN Leadership Summit between 2019 – 21.

Penny Wills raised concerns regarding progressive conferences being held in the USA. One reason for joining PIN is to work with different cultures.

Denise Amyot reminded the Executive that the 2020 Leadership Summit will be hosted in Spain.

There was general discussion related to a planning schedule of 3-4 years out for the hosting of the PIN Leadership Summit. What happens after San Sebastian?

Penny Wills explained that Yavapai College are developing a relationship with Israel and suggested that an invitation to the 2019 PIN Leadership Summit or the World Congress in 2020 may be possible.

Phil Ker provided an over view of the work undertaken with the World Federation of Colleges and Polytechnics in Scottsdale. PINs Perspective of Leadership is thought leadership not transactional leadership. This concept was accepted by World Federation of Colleges and Polytechnics. Denise Amyot and Phil Ker will present and test this concept at the WFCP World Congress in Melbourne in October 2018.

Denise Amyot informed the group that the session that she and Phil Ker will present will be to CEOs and Presidents and they are hoping to encourage institutions to join PIN or participate in the Seattle Leadership Summit. The technology focus will be of interest to a broad number on institutions.

The rebranding on the PIN Conference to PIN Leadership Summit will be discussed at the Business Meeting.

Completed items were removed from the Action List.

Following the review of the June minutes and action list Larry Rosia called for a motion to approve the minutes.

Motion moved: Matt Gotshcall

Motion seconded: Joe Sertich

4) Finance Report. (Matt Gotschall)

Matt Gotschall provided an update on the PIN savings and checking account which are held at Central Community College Nebraska .

The checking account was moved to CCC in April the only dues received are Ulsan and Wayne Community College. There has also been payment to Kerri Ferguson re conference cost and a further

claim is expected. A check for \$5,250.00 has been provided to Yavapai College for reimbursement of discounted conference registrations.

For details of PIN bank accounts please see below.

Post Secondary International Network

Checking Account held at CCC Foundation
Great Western Bank - Hastings, NE (rate 1.41%)
8/31/2018

Date		
4/5/2018	Deposit 4/5/2018 Beginning Balance from PIN	19,378.10
4/30/2018	Interest Earned -Checking	17.83
5/30/2018	Interest Earned -Checking	23.07
6/25/2018	Dues rec. from Ulsan College South Korea	750.00
6/28/2018	Wire Fee charged	(20.00)
6/28/2018	Interest Earned -Checking	21.71
7/11/2018	Dues Rec from Wayne Community College - North Carolina	750.00
7/12/2018	Check to Yavapai College for PIN Reg #1	(4,500.00)
7/30/2018	Interest Earned -Checking	24.61
8/8/2018	Wire to Kerri Ferguson for travel expenses	(2,627.00)
8/8/2018	International Wire Fee charged	(49.50)
8/27/2018	Check to Yavapai College for PIN Reg #2	(5,250.00)
8/31/2018	Interest Earned -Checking	17.19
8/31/2018	Ending balance in PIN checking account	<u>8,536.01</u>

POSTSECONDARY INTERNATIONAL NETWORK

Funds held and invested at Central Community College Foundation
June 30, 2018

Activity 7-1-94 through 6-30-17:

PIN Investments	44,500.00	
Investment earnings/gain	18,858.16	
Administration fees	(1,078.95)	
Fund transfers to PIN	<u>(32,500.00)</u>	\$29,779.21

Activity 7/1/2017 through 6/30/2018

7/31/2017	Investment earnings/gain or losses	11.47	
8/31/2017	Investment earnings/gain or losses	(0.20)	
9/30/2017	Investment earnings/gain or losses	(0.19)	
9/30/2017	Administration fees	(59.36)	
10/31/2017	Investment earnings/gain or losses	(2.99)	
11/30/2017	Investment earnings/gain or losses	6.30	
12/31/2017	Investment earnings/gain or losses	879.26	
1/31/2018	Investment earnings/gain or losses	321.42	
2/28/2018	Investment earnings/gain or losses	(125.42)	
3/31/2018	Investment earnings/gain or losses	47.94	
4/30/2018	Investment earnings/gain or losses	93.53	
5/31/2018	Investment earnings/gain or losses	98.14	
6/30/2018	Investment earnings/gain or losses	79.25	1,349.15
6/30/18	Balance		<u>\$31,128.36</u>

INVESTMENTS: Funds are invested with the trust departments at First National Bank, Wells Fargo Bank Investment Management and Trust, and with Northwestern Mutual Investment Services: earnings credited to the account are based on the monthly blended rate of income for the Foundation's portfolio.

Larry Rosia called for a motion to approve the Finance Report .

Motion approved: Denise Amyot

Motion seconded: Meghan McKinnie

5) 2018 Conference Update. (Penny Wills)

Penny Wills informed the Executive of the sad passing of Ernie Jones the Yavapai-Prescott Tribe president. He was very honored to be asked to welcome everyone to the PIN conference, he will be sadly missed.

Penny Wills explained the Mayor Greg Mangarelli will address the conference opening dinner. As chair of the public school system he understands that he has a community college in his environment which has made a difference to the college.

Our aim is to try and show the delegates what Arizona is about and the opportunities that are possible within Arizona through activities, presentations and speakers. There is entertainment planned during the conference and there is a strong companions program.

6) Nomination of President Elect. (Phil Ker)

Larry Rosia explained that there has been continuing discussion regarding the position of President Elect due to the resignation of Denise Henning.

Larry Rosia agreed to continue as PIN President for an additional year until 2019.

Stuart Cullum's name was raised at Scottsdale. Stuart Cullum confirmed that he would accept the position if approved by the Executive Committee.

There was discussion regarding the rotation of the country based on of the location of the president.

Phil Ker explained that a rotation would have occurred if Denise Henning had not resigned. If Stuart Cullum is approved the presidency will stay in Canada until 2021

Phil Ker called for a motion to approve Stuart Cullum as PIN President for a 2 year term commencing at the Business Meeting at Bellevue College in 2019.

Motion approved: Phil Ker

Moved Seconded: Matt Gotschall

7) 2018 Business Meeting Phoenix Arizona. (Phil Ker)

Phil Ker stated that he would introduce the new Strategic Framework at the Rolling Round Table to provide delegates time to review the framework prior to the Business Meeting.

Phil Ker overviewed the *agenda* for the PIN Business meeting. There is potential to spend time at the Business Meeting to discuss interviews with delegates that could be published on the PIN website.

8) Website Update-Domain name change. (Phil Ker)

Phil Ker advised the Executive that the name change for the website has been achieved pinnetwork.org. Information updates on the new site can be completed by anyone. Some information will be presented at the Business Meeting for endorsement prior to being published on the website. Other changes to the website will be made following the Business Meeting, including videos. PIN wants to show case members and what they are proud of and their key innovations. A data gathering exercise will be undertaken for both delegates and members not present at the conference. The updated website will have a link to all members institutions.

9) Membership and Recruitment. (Phil Ker) Attachment Two

As of July, 22, paid members – 19 are ongoing members, three (Bahrain Polytechnic, Bellevue College, Wayne Community College) are new for 2018.

Matt Gotschall explained that Wayne Community College have experienced challenges with severe storm activity and were unable to attend this year's conference.

Membership list by country below:

Bahrain

1. Bahrain Polytechnic

Canada

2. Medicine Hat College
3. NAIT (Northern Alberta Institute of Technology)
4. Olds College
5. SAIT (Southern Alberta Institute of Technology)
6. Georgian College
7. Lambton College,
8. Saskatchewan Polytechnic

South Korea

9. Ulsan College

New Zealand

10. Future Skills
11. Ara Institute of Canterbury
12. Otago Polytechnic
13. NMIT (Marlborough Institute of Technology)
14. UCOL (Universal College of Learning)

USA

15. Yavapai College
16. University of Hawaii-Maui College
17. College of Lake County
18. Northeast Higher Education District Minnesota
19. Central Community College (CCC)
20. Northeast Community College
21. Bellevue College
22. Wayne Community College

There was general discussion around the timing and distributions of PIN Invoices and institutions paying after the conference would believe the payment would cover 2019 membership.

Phil Ker explained that there will be a strong focus on using the WFCP World Congress as a recruitment strategy and will ask Jerry Weber for a one pager to promote the 2019 Leadership Summit at Bellevue College.

Regular PIN updates need to be sent to all PIN members via their EA. Kerri Ferguson to contact all members to obtain EA's contact information to be included in contact list.

Matt Gotschall raised issue of PIN being a small group and the challenge is exacerbated by delegates leaving early. Are there any plans for PIN members at the WFCP World Congress to catch.

Denise Amyot stated that no formal arrangement had been made for PIN members to meet at the World Congress.

Meaghan McKinnie raised the issue of the changing roles/institutions of individuals and the time it takes to have personal details updated on organizations lists may also impact continuing memberships.

10) Other Business. (Larry Rosia)

Joe Sertich suggested that PIN needs to be strategic about the timing of the conference and think beyond the weather. Presidents in the USA would find it very difficult to leave their institutions in July - August.

Phil Ker stated that USA and Canada are the majority of the membership and timing of the conference needs to align with their requirements.

There was a discussion around the PIN Leadership Summit in San Sebastian and the timing to align with WFCP World Congress 2019.

Larry Rosia called the meeting to a close

Action List Arizona

ACTION LIST FROM SEPTEMBER 23 MEETING 2018

Item	Activity	Responsibility	Status
1.	Phil Ker to provide feedback to Jerry Weber regarding themes and sub themes around gamification as a focus for 2019 in Seattle	Phil Ker	Pending
2.	Contact Chris Whitaker to confirm membership for 2018. <i>Payment not received September 2018.</i>	Larry Rosia	Pending
3.	Invite Yavapai Israeli contacts to the 2019 PIN Leadership Summit and/or the 2020 World Congress.	Penny Wills Larry Rosia	Pending
4.	Publish videos from Auckland conference on PIN web site.	Phil Ker	Pending
5.	Create personalized email for the three nominated institutions and send with invoice. (Humber College, Garden City College and Wisconsin Stout).	Larry Rosia	Pending
6.	Develop conference hosting list covering a minimum of 4 years. Seattle , San Sebastian, Hawaii	Larry Rosia	Pending
7.	Rebrand PIN Conference to "PIN Leadership Summit following Business Meeting	Phil Ker	Pending
8.	Confirm date of 2019 PIN Leadership Summit in Seattle at Business Meeting.	Phil Ker	Completed
9.	Publish additional information on PIN website including innovative activities and interviews with members and links to member institutions.	Phil Ker	Pending